

	Item	Update	Actions and recommendations	Who
1.	Attendees and apologies			
	Apologies:			
2.	Notes of last meeting			
		The notes of the previous meeting were ratified at the Devizes Area Board on 26 September 2016 (click on link for webpage)		All
3.	Financial Position			
		The final finance sheet is appended £43 remaining £15,571 is 16/17 allocation Consensus is to ask for contributions to schemes		All
4.	Top 5 Priority Schemes			
a)	Devizes East 20mph Speed Limit	Implementation of the restriction is complete Remove from list		CAB
b)	4425 - Market Lavington 20mph Speed Limit Assessment & Road Markings	Objections to the Traffic Regulation were received. Cabinet Member Decision report has been completed and approved with a recommendation to proceed as advertised		GR

		Works Order is being prepared ahead of issuing in February. Implementation likely to be April/May		
c)	Devizes, Avon Terrace / Rotherstone 20mph Assessment	Town Council confirmed contribution of £1000 towards scheme costs Traffic Regulation Order consultation period finished 19/12. At time of drafting notes, no objections had been received.	No objections confirmed. Proceed with Implementation. Area Board to agree progress of works.	
d)	4249 Devizes – Andover Road Signs advising of entrance to commercial recycling centre.	PW agreeing with Grist about signage – Grist are funding signage	Ongoing – update next meeting	PW / GR
e)	Roundway – Windsor Drive Bus stop hardstanding.	Works Order has been issued and works provisionally programmed for 03/17 Roundway PC to provide details for invoicing of contribution (£1,000). PC meeting is next week so update after that	CATG to fund £3,000, subject to £1,000 contribution from PC. Area Board to agree progress of works.	
f)	Issue 4596 Potterne – concern regarding ability to cross the A360 at 2 locations	Area outside George and Dragon is not highway so no action possible by this group at this stage Works order has been placed for drop kerb opposite Ryleaze Steps Works programmed for February Invoice for contribution (£250) to be raised upon completion of work	Area Board to agree progress of works.	GR
g)	4359 Little Cheverell – Low Road Request for 20mph restriction.	Parish Council have requested the introduction of a 20mph restriction through Low Road, and committed to contribution of £3,000. Formal assessment would be required to ensure compliance with Wiltshire Council Policy. Assessment would identify implementation cost if criteria met. Assessment cost £2,500 Metro count have been ordered and awaiting results to enable assessment to be completed	Awaiting metro count, Area Board to agree progress of works.	GR
h)	4782 Install Dropped Kerb Mintys Top Bromham	CATG have outlined support and committed £1000 towards cost. The PC have outlined their willingness to contribute 25% to costs (£250) Work has been added to the works programme for 2016/17, with a view to placing a work order for to take place in early 2017/18	CATG to fund £1,000, subject to 25% contribution from PC. Area Board to agree progress of works.	GR

i)	Issue number 4939	CATG discussed issue and approved to commit £300 towards implementation of Playground Warning signs, providing PC contribution of 25%. MW to confirm Scheme has been included in 2016/17 work programme for development ahead of placing order for installation in 2017/18	CATG to fund £300, subject to 25% contribution from PC. Area Board to agree progress of works.	GR
5.	Other Priority schemes			
a)	Roundway – Brickley Lane Removal of Traffic Calming outside of Lodge Cottage.	Roundway Parish Council (RPC) have completed consultation and wish to proceed. Initial estimate of £10k, and contribution will be required To be considered when future funding becomes available	Circa 10k for removal of humps. Contribution required.	GR
b)	Issue Number 4843 A360 Devizes to Potterne Footpath Extension	<i>Alterations to the pedestrian crossing point in Roundway Parish but which is mainly used by Potterne residents to the Devizes CATG. We understand that negotiations have been underway and Potterne Parish Council are keen to see improvements as soon as possible in the interest of pedestrian safety.</i> Site meeting has taken place, and Land Owner has confirmed willingness to dedicate the land to enable extension. Significant development work required and potential bid for Substantive Bid. Funding required to enable legal process for Land Transfer & Design Work, an initial element to develop a solution to enable accurate assessment of costs circa £4,000 To be considered when future funding becomes available		GR
6.	Outstanding issues			
a)	4730 Speeding Through Bishop Cannings Nr Primary School Request for Improvements to School Access	<i>Children and parents at Bishops Cannings have to cross a road to access a parking area. The Parking area is situated at a crossroads on the turning to the school and is a dangerous place to cross with small children. A pedestrian crossing would make this area safer and encourage parents to park there instead of by the school. The speed limit is 50 until the road enters the village so signage might also advise cars to slow in this area</i> The issue has been looked at previously as part of the Taking Action	Ask PC for views as not been discussed at any PC meetings PW has attended	

		<p>On School Journeys initiative. The provision of facilities which improve access to the Village Hall car park is restricted due to land ownership issues. Further measures should be channelled through future TAOSJ applications</p> <p>Metrocount has been requested</p>		
b)	<p>4833 White Lines Across Driveway Mill Road Devizes</p>	<p><i>We have recently built a new bungalow in Mill Road which has a particularly wide driveway due to the visibility splays. We have found however that at times cars and other vehicles have been parked in front of our driveway even though we have a polite notice stating to keep it clear. We are not resident in the bungalow yet but would like to request that white lines are installed on the road across the full width of the driveway. Our neighbours' garages have drop curbs out onto Mill Road with white lines across to prevent others parking there and blocking their garages which proves effective. We would be grateful if you would consider our request</i></p> <p>Sent to Town Council for consideration</p> <p>Issue has been generated by private development. Obstruction of access is a matter for the Police</p> <p>Was on TC agenda at last meeting. TC were supportive. Response to be CATG not supportive. Individual to be advised that H-bar acceptable if they seek permission from highways and privately fund it.</p>		
c)	<p>Issue No 4926 New Park Street / Wharf</p>	<p><i>Poor street lighting from New Park street into the Wharf Car Park suggestion from residents of Anstie Court that the street lighting should be improved.</i></p> <p>To be considered by CATG.</p> <p>Town Council supportive of this. To be looked at as part of the wharf redevelopment. KF to raise at AQ group.</p>		

d)	Issue No 4936 Town Centre Car Park Signing.	<p><i>At a recent meeting of the Town Councils planning committee concern was raised about the effectiveness of some motorist signage which directs visitors to the town centre and town centre car parks.</i></p> <p>CATG discussed issue, and suggested that DTC need consider the issue further and develop a Car Parking Strategy for managing visitors / shoppers ahead of request for changes through the CATG</p>		
6.	Other items			
a)	Victoria Road and residents parking situation raised	PW discussing with the parking team – they will complete full survey in highlighted area		PW
b)	Windsor Drive waiting restrictions	Draft Traffic Orders have been produced and are being progressed ahead of a formal consultation in late Jan/early Feb		GR
c)	Freight Management	<p>The CATG is requested to select its two freight priorities from the below list of freight requests:</p> <ul style="list-style-type: none"> • A360 West Lavington • B3098 Westbury / Market Lavington • A360 Potterne • C40 High Street, Great Cheverell • B3098 Market Lavington/Wedhampton • Long Street, Devizes • Avon Terrace/Rotherstone, Devizes <p>These will then be assessed using the Freight Assessment and Priority Mechanism (FAPM) to determine the top two freight priorities in the County which will be investigated in order to identify appropriate freight management measures.</p>	<p>This was discussed and it was recommended to keep the same two priorities – C40 High St, Great Cheverell and B3098 Market Lavington/Wedhampton.</p>	SD

8.	Date of Next Meeting: 10am, 17 May 2017, Devizes Fire Station
----	---

Devizes Community Area Transport Group

Principal Engineer – Gareth Rogers

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Amesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Amesbury Area Board will have a remaining Highways funding balance of £TBC.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.